DEPED QUEZON
ICT UNIT
UPLOADED
Date/Time: OCT 10 2025
By: 3:32
Ref. No. NOA 910 - 25

Appendix 61

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-002
ITB 2025-03-SERVICES

P.O. No.: 2025-10-0204
Date: OCTOBER 3, 2025
Mode of Procurement Competitive Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY
Date of Delivery OCT 7-17 2025

Delivery Term within 15 Calendar Days upon receipt of PO
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		Supply of food venue and accommodation			
		Food - Breakfast, AM/PM Snacks, Lunch & Dinner			
	PAX	Day 1: October 7, 2025	10	1,996.67	19,966.70
	PAX	Day 2: October 8, 2025	10	1,996.67	19,966.70
	PAX	Day 3: October 9, 2025	95	1,996.67	189,683.65
	PAX	Day 4: October 10, 2025	85	1,996.67	169,716.95
	PAX	Day 5: October 11, 2025	85	1,996.67	169,716.95
	PAX	Day 6: October 12, 2025	85	1,996.67	169,716.95
	PAX	Day 7: October 13, 2025	10	1,996.67	19,966.70
	PAX	Day 8: October 14, 2025	10	1,996.67	19,966.70
	PAX	Day 9: October 15, 2025	70	1,996.67	139,766.90
	PAX	Day 10: October 16, 2025	70	1,996.67	139,766.90
	PAX	Day 11: October 17, 2025	70	1,996.67	139,766.90
		SUPPLY OF FOOD, VENUE AND ACCOMMODATION FOR THE CONDUCT OF CRAFTING AND PRODUCTION OF EDUCATION IN EMERGENCIES MATERIALS FOR DISASTER RISK REDUCTION AND MANAGEMENT			
		GRAND TOTAL			**1,198,000.00**

(TOTAL Amount In Words) **ONE MILLION ONE HUNDRED NINETY EIGHT THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MA. LUISA A. DE GUZMAN
M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

10-6-25
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount